



City of Seattle
Department of Finance and Administrative Services

NOTICE OF FREE TRAINING OPPORTUNITIES
Square Footage Business Tax/Allocation and Apportionment

DATE: February 14, 2012

TO: All Interested Parties - RSVP is required*

FROM: Joseph Cunha, Tax Manager, City of Seattle

SUBJECT: Square Footage Business Tax/ Allocation and Apportionment

In light of changes to the City of Seattle's tax laws, as mandated by State law, the Department of Finance and Administrative Service, is offering free training classes to the public. The classes will focus on:

Allocation/Apportionment Provisions and the
Square Footage Business Tax

Following are the class dates, times and locations:

DATE	TIME	LOCATION
Tuesday February 28, 2012	10:30 a.m to 12:30 p.m	Seattle Municipal Tower 700 Fifth Avenue, Room 4090 Seattle, WA 98104
Tuesday March 20, 2012	10a.m. to 12p.m.	Seattle Municipal Tower 700 Fifth Avenue, Room 4090 Seattle, WA 98104
Monday April 23, 2012	10a.m to 12p.m.	Seattle Municipal Tower 700 Fifth Avenue, Room 4090 Seattle, WA 98104

**** Space is limited. Please call Carmela Paul at (206) 233-3789 to reserve your space. Reasonable accommodations are available upon request.***